



PAUL FIRST NATION

PO Box 89, Duffield, AB. T0E 0N0

Employment Opportunity

(1) PEACEMAKER WORKER

Preference given to community members

The Paul First Nation Health Wellness is a non-profit organization that envisions mentally healthy people in caring communities. We increase awareness and understanding of mental health, addictions, recovery and suicide prevention through education. Our main focus is to empower and support the resilience and recovery of people in distress including those affected by mental health or suicide by providing crisis intervention: safe, long-term and peer connections; suicide grief and family support; advocacy and wayfinding; and providing opportunities to improve wellness.

JOB OVERVIEW

Reporting to the Supervisor, the Peacemaker worker will provide the assistance to individuals in the community of Paul First Nation and referral through phone calls, emails and online chat services (if applicable). Information and referral people to connect to non-emergency social, health and community services. The position provides information, assistance and liaison to people, while advocating, gathering statistics for reporting; and assists in various ways with the activities of the information and referral. The Peacemaker worker provides information directly for those individuals while assessing what they need and utilizes questioning/probing skills to determine the needs of individuals, family and community. Peacemaker Team are NOT First Responders but second responders after RCMP/EMS have responded first.

PRIMARY DUTIES AND RESPONSIBILITIES

Culturally sensitive capacity to manage community and familial crisis in a proactive manner while providing a compassionate approach to Mental Health or Substance-induced challenges and connecting people to appropriate resources.

- Receives calls, emails and requests for online chats from individuals contacting the Peacemaker Team, Family Violence information line; Bullying Help Line; Crisis Diversion Line; and the Distress Line (as necessary),
- Assists a wide range of individuals contacting the Peacemaker Team by providing information on diverse topics (non-emergency, social, health and government services), in order to assist them with their needs,
- Provides information directly for those individuals who know what they need and utilizes questioning/probing skills to determine the needs of individuals who don't specifically know what they are looking for,
- Accesses calls to the Peacemakers and provides responses/information/services in accordance with the Peacemaker procedure manual.
- Responds to Peacemaker Line overflow calls when busy,
- Provides assistance and liaison between service providers and callers, where appropriate, by actively linking/connecting the 2 parties together,
- Secures opportunities for later follow-up with clients when appropriate,
- Participated in follow-up contact with callers to ensure appropriate support was provided and to ensure that the quality of services was maintained,
- Provides information on available community resources; Justice, Social, Education and other agency staff, to enhance their effectiveness when assisting clients or the general public,
- Represents information services when attending relevant agency and community meetings and events, participating on joint projects or committees,
- Participates in weekly team meetings, debriefing sessions, supervision and attends other agency meetings as required, be able to facilitate and present to community about the program.
- Must sign an Oath of Confidentiality

EMPLOYMENT REQUIREMENTS & QUALIFICATIONS:

PFNHS recognizes that candidates all have different skills and experiences to offer. While we are highlighting desired qualifications in the following sections, it is not a checklist. We encourage everyone interested to apply and indicate how you would successfully take on the role even if you have unconventional experiences or qualifications.

- Valid drivers license
- Criminal record check
- Drivers Abstract
- Completion of Grade 12
- Some post-secondary schooling in Addiction and mental health
- Life experiences are the biggest assets
- Frontline experience on a Distress Line or in another client support role is required
- Community Resource Specialist Certificate
- Crisis Worker Certificate
- Brain Story Certification
- Addictions Certificate/Diploma
- Able to work under stressful situations

SKILLS/ABILITIES

- Strong interpersonal, verbal and written communication skills
- Excellent telephone skills, including questioning, probing and/or interviewing abilities, to ensure individuals needs are being determined and appropriately met
- Ability to work effectively in a challenging environment, deal with difficult situations and respond in a composed manner
- Positive, helpful attitude towards assisting clients
- Ability to work independently and in a team environment
- Ability to set priorities and allocate time and resources effectively
- Organizational, time management and problem- solving skills
- Demonstrated abilities and initiative in completing tasks and projects
- Ability to provide constructive and positive feedback to others and be able to accept the same
- Ability to be empathetic and non-judgemental when assisting clients
- Keyboarding skills and the ability to effectively use Microsoft Office and other office program software
- Self initiated with minimal supervision
- Must abstain from drugs and alcohol
- Ability to speak and understand the Cree/Stoney Language and Culture
- Demonstrate strong leadership skills

REQUIRED TRAINING FOR THE PROGRAM

Within the first 6 months of employment:

- First Aid/CPR Training
- Self-Harm Training
- Crisis Management Training/Non- Violent crisis intervention
- Diversity and Cross-Cultural Training
- Any training that may come up that is relevant to the program.

Salary will commensurate with experience and qualifications.

Application Deadline: Friday, October 7, 2022.

Applicants will be screened based on qualifications; only qualified applicants will be interviewed.

Please submit your resume along with a covering letter attention to:

Deanne Rain, PFN Human Resource Officer
P.O. Box 89, Duffield, Alberta T0E 0N0.

Email to: HR@paulfirstnation.com